

CONFIDENTIALITY AGREEMENT

Office of the General Counsel
California Lutheran University

Because of the serious responsibility associated with my access to confidential information and data as an employee in the Office of the General Counsel of California Lutheran University, I agree to the following:

1. I will keep strictly confidential all information relating to California Lutheran's business or operations that comes within my possession or knowledge in connection with my employment.
2. If I am asked to divulge a particular piece of information, I will gain permission from my supervisor prior to doing so.
3. This agreement will continue in effect after my employment with the University has ended.

I understand that violation of this agreement or release of confidential information may result in disciplinary action through the University's Student Code of Conduct and/or termination of my employment.

Employee Name

Employee Signature

Date